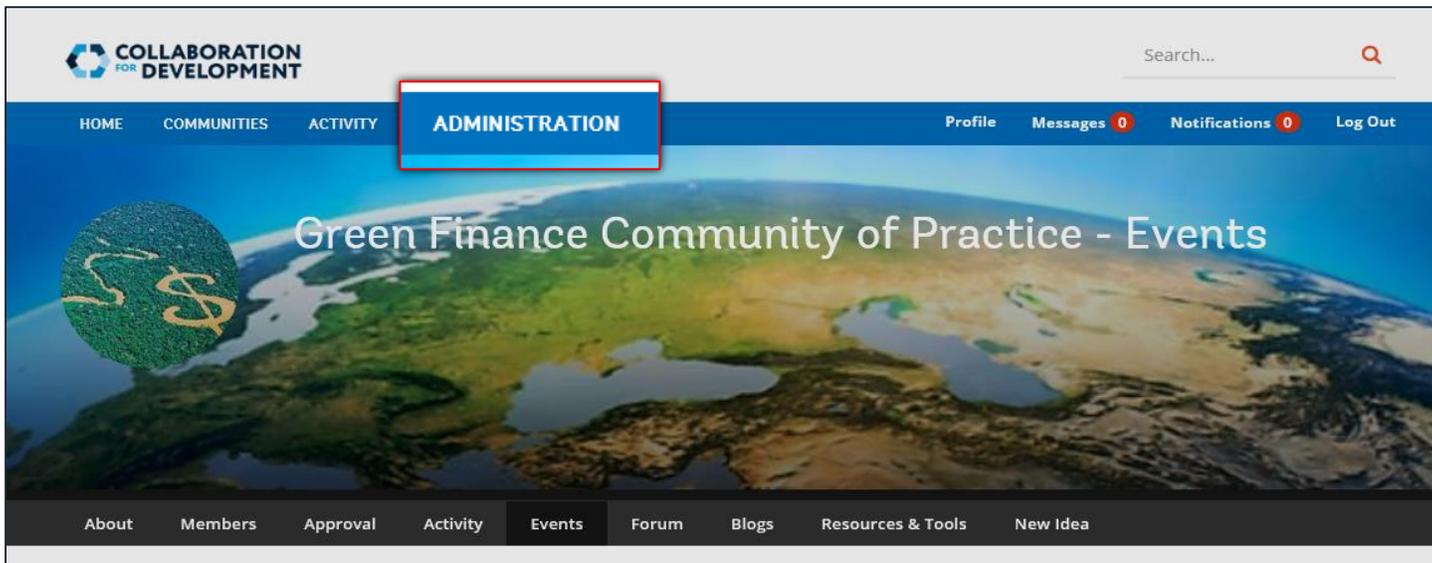


# Moderate Posts

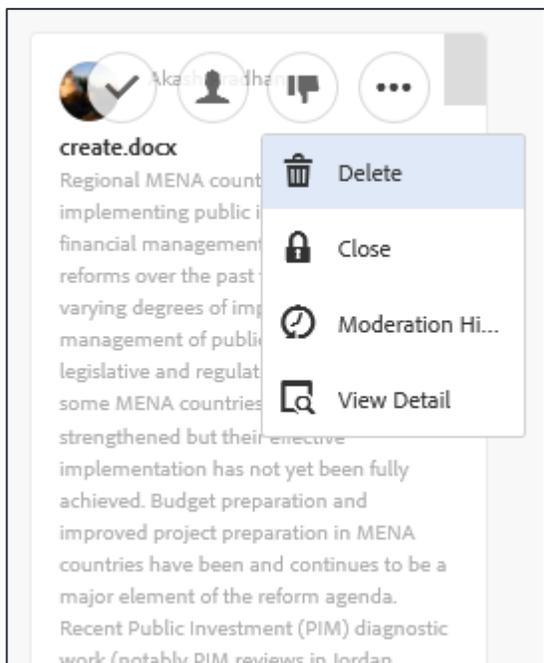
FEATURE AVAILABLE TO PLATFORM ADMINISTRATORS, COMMUNITY MANAGERS, AND COMMUNITY MODERATORS ONLY



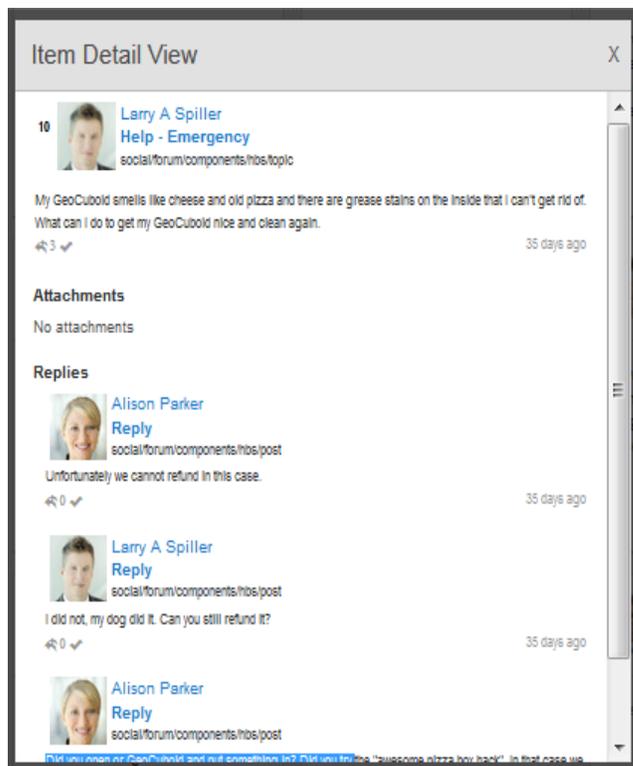
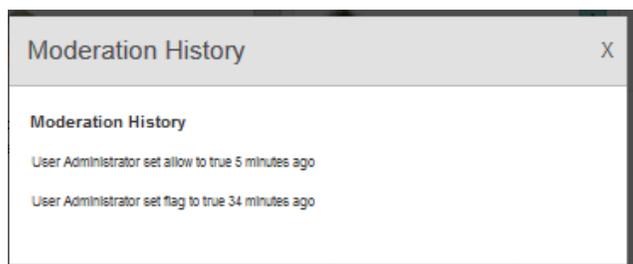
Moderators can review and moderate the content contributed by other users, such as Members, in a group. To moderate posts in the group, the Moderator needs to navigate to the **AEM Communities Moderation** page by clicking **ADMINISTRATION** in the top menu.

## Moderate a Post

On the **AEM Communities Moderation** page, individual content items appear as tiles. Hover the mouse pointer over the desired content item to access the following options:



-  **Select:** Click to select the post. You can select multiple posts in this way.
-  When working with a single post, a Reply icon will appear if the user-generated content (UGC) type supports replies and is configured to allow replies to be posted.
-  **User Info:** Click to view the user profile information related to the member who added the content.
-  **Allow:** Click to allow the publishing of a previously denied content. If a post is flagged, selecting Allow will clear all flags.
-  **Deny:** Click to deny the content from being published. The Deny moderation action is only available for content that is moderated, and does not appear on unmoderated content except in multi-selection mode. Content that is not moderated is always approved. Content that is moderated initially enters a pending state, and can later be modified to be approved or denied. Content that leaves the pending state can never return to a pending state. Content that is marked as approved or denied can be changed to a different state at any time.



 More Actions: Click to display **Delete**, **Close**, **Moderation History**, and **View Detail** options.

 Delete: Click to delete the content item. The delete action results in a confirmation dialog. Once deleted, the items immediately disappear from the content area. Once UGC is deleted, it is permanently removed from the repository and can no longer be retrieved.

 Close: Click to close the content item in order to prevent further posts for that resource if the UGC type supports this ability.

 Moderation History: Click to display a pane containing a history of actions taken regarding the UGC post. To return to the content area display of multiple UGC posts, select the X in the top right corner of the view detail pane.

 View Details: Click to view the content details in a pop-up window.